

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

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VAT Registration Number: 296 9715 35

Highways, Recreation, Amenity and Footpaths (HRAF) Committee Meeting to be held on

**Tuesday 26th November 2019, at 7.15 pm in the Old School, Market Lavington**

*Carol Hackett*

**Carol Hackett - Parish Clerk**

	<b>AGENDA ITEM</b>
19/20-208	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance
19/20-209	<b>Declarations of Interest and Dispensations to Participate</b> <ul style="list-style-type: none"> <li>a) To receive declarations of interest in respect of matters contained in this agenda</li> <li>b) To receive any dispensation requests received</li> </ul>
19/20-210	<b>Minutes of Council Committee meeting</b> To confirm and sign as a correct record the minutes of the HRAF committee meeting held on the 9th July 2019 ( <i>copy attached</i> )
19/20-211	<b>Adjournment for Public Discussion (maximum of 5 minutes)</b> Opportunity for members of the public to speak on matters contained in this agenda
19/20-212	<b>Update on actions agreed at last meeting</b> <ul style="list-style-type: none"> <li>a) Renewal of lease for strip of land adjacent to stream in Canada Woods – Update from Clerk</li> <li>b) Pro-forma template for completion by Handyman Contractor – Update from Cllr Davis</li> <li>c) Light bollard in top Community Hall Car-park – Update from Cllr Osborn</li> <li>d) Repairs to wooden retaining wall in top Community Hall car-park – Update from Cllr Davis regarding progress with specification</li> <li>e) Pavilion Fire Risk assessment – Update from Cllr Davis</li> </ul>
19/20-213	<b>Area Board CATG Meeting 5/11/19 – Note actions taken, and consider any matters further as necessary</b> <ul style="list-style-type: none"> <li>a) Issue 6688: Additional bollard(s) outside 60 – 64 High Street – Two bollards purchased by Parish Council and given to Wiltshire Council for installation at agreed positions – To note</li> <li>b) Issue 5909: Village Gateways – Two ‘Gateways’ to be installed initially (The Spring and High Street Easterton end) part-funded by CATG. Suggested positions forwarded to Wiltshire Council to inspect for safety, and develop design and costs – To note</li> <li>c) Provision of Street Light on Footpath MLAV50 between Community Hall and in front of Old School – Funding received from CATG, Parish Council to progress with installation – To note</li> <li>d) Issue 6736: Ledge Hill/Broadway request for speed limit reduction – <ul style="list-style-type: none"> <li>➢ Parish Council to formally request traffic survey be undertaken by Wiltshire Council</li> <li>➢ Review ‘Annexe 13’ criteria and findings prepared by Cllr Davis</li> <li>➢ Discuss further the proposal for a new ‘permissive path’ (<i>copy attached</i>)</li> </ul> </li> <li>e) B3098 traffic congestion through the village – Parish Council request for a full assessment – Matter to be discussed and prioritised at next CATG meeting – To note</li> <li>f) Blackdog Crossroads – Short term alleviation to work with landowner to cut back vegetation to improve sight lines, and review effect. An assessment would be considered subject to funding – To note</li> </ul>

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19/20-214	<b>Elisha Field &amp; Pavilion matters</b> <ul style="list-style-type: none"><li>a) Consider quote received from Proludic to replace damaged climbing board in Play Area (<i>photograph attached</i>)</li><li>b) Review condition of the boundary fence (<i>photographs attached</i>)</li><li>c) Review hiring charges for next financial year</li></ul>
19/20-215	<b>Highways and footpath matters</b> <ul style="list-style-type: none"><li>a) Consider requirement for additional grit bin on Northbrook to replace damaged one</li></ul>
19/20-216	<b>External contracts</b> <ul style="list-style-type: none"><li>a) Footpath/Amenity land contract - Consider quote received from current contractor for next financial year (1<sup>st</sup> time contract rolled over since full tendering process last year)</li><li>b) Elisha Field grass cutting contract - Consider quotes received for next financial year (5<sup>th</sup> year since last full tendering process)</li><li>c) Handyman Contractor – Review existing specification for contract and consider if any revision in current provision, or re-tendering, is required (<i>copy of current contractor job list attached</i>)</li></ul>
19/20-217	<b>Highways, Recreation, Amenity &amp; footpaths Budget</b> <p>Review spending for this financial year and consider draft budget and business plan for next financial year (<i>copy attached</i>)</p>
19/20-218	<b>Other HRAF Committee business</b> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information</p>
19/20-219	<b>Date of next Meeting</b> <p>Agree</p>
19/20-220	<b>Closure of meeting</b>